

	A	B	C	D	E	F	G	H	I
1	STRATEGIC COMMISSIONING BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			20 November 2018						
4	Review of Customer and Community Engagement	The Committee on 7/6/18 agreed, amongst other things, to instruct the Director of Commissioning to undertake an audit and review of existing methods and activity of customer and citizen engagement and report back to the Committee with recommendations which:- <ul style="list-style-type: none"> • proposed a planned and co-ordinated approach to future engagement and consultation, ensuring that this meets the needs of both the Council and customers and citizens; • identified and spread best practice; • demonstrated how this would inform future commissioning. 		Martin Murchie	Business Intelligence and Performance Management	Commissioning	Purpose 6 and Remit 1.4	D	Whilst the audit and analysis of existing activity has been completed, recommendations for the future design and implementation of customer and community engagement are being finalised in the light of the emerging priorities from the draft LOIP.
5	Commissioning Risk Register	To present the risk register. A report is on the agenda.		Craig Innes/Martin Murchie	Commercial and Procurement and Business Intelligence and Performance	Resources	GD 7.4		
6	Procurement Business Cases	To seek approval of the estimated expenditure on the procurement business cases. A report is on the agenda.		Craig Innes	Commercial and Procurement	Commissioning	Purpose 3 and remit 3.4		
7	Locality Plan Annual Reports	Provides an overview of progress in delivering the Locality Plans for the period April 2016 to March 2018 A report is on the agenda.		Neil Carnegie	Early Interventions and Community Empowerment	Customer	Remit 4.4		

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2									
10	Outcomes-based Commissioning	The report outlines the steps to be taken over the next 18 months to embed commissioning across the Council. It is built upon considerable work since April considering the stages in developing the Council's commissioning approach. A report is on the agenda.	This report was previously called Strategic Allocation of Resources. At its meeting on 13/9/18 the Committee noted that this item had been delayed to the meeting on 20 November 2018 to enable the results of the Population Needs Assessment to be considered and reflected in the commissioning intentions.	Frank McGhee	Commissioning	Commissioning	Purpose 6 and Remit 2.2		
11	Population Needs Assessment	To present the Population Needs Assessment for consideration. A report is on the agenda.	At its meeting on 13/9/18 the Committee noted that this item had been delayed to the meeting on 20 November 2018 to enable the Population Needs Assessment to be tested at the Community Planning Event on 11 September 2018 and the finalised version will thereafter be submitted.	Anne McAteer	Business Intelligence and Performance Management	Commissioning	Remit 1.1 and 4.3		

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2									
12	City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy	Council on 15/3/17 agreed to instruct the Head of Economic Development to submit a report to the first available FP&R Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme. At its meeting of 20 Sept 2017, the FP&R Committee agreed to transfer this item to the Council Business Statement.	At its meeting on 13/9/18 the Committee noted that following a request from a bidder, officers required to extend the tender period to allow the bidders to finalise their responses. This meant that the final costs and preferred contractor won't be known until mid-October.	Andrew Win	City Growth	City Growth	Remit 3.4	D	Officers are continuing to assess the outcome of the procurement process and a report will be submitted to a future meeting.
13			29 January 2019						
14	Strategic Outcomes Framework	To present the proposed Strategic Outcomes Framework which is linked to the refresh of the Local Outcome Improvement Plan.		Frank McGhee	Commissioning	Commissioning	Remit 2.3		
15	Strategic Energy Services Company (SESCo) Update	To present the Energy Services Company (ESCo) Business Plan for managing the councils energy and energy projects, to achieve the objectives and deliver on the instructions from the Business Case presented to Council 17 th August 2016.	Deferred from the meeting of 7/6/18 as there were several queries from ESCo Officer/Member WG that needed to be addressed and these were to be responded to in full late May at the next WG meeting. APSE Energy are providing support to reshape the Business Model and Plan. Deferred from the meeting on 13/9/18 - following feedback from the WG and receipt of the final APSE review a further option has been identified and will be worked up and included within the Business Plan to be presented in January 2019.	Mike Smith	Commercial and Procurement	Commissioning	Purpose 1 and 6 Remit 3.3 and 3.4		

