| | A | В | С | D | E | F | G | Н | I | | |
|---|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------------------------|----------------------------------------------------------------------------------|---------------|----------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| 1 | | STRATEGIC COMMISSIONING BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year. | | | | | | | | | |
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommende d for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred | | |
| 3 | | | 20 November 2018 | | | | | | | | |
| 4 | Review of Customer and Community Engagement | The Committee on 7/6/18 agreed, amongst other things, to instruct the Director of Commissioning to undertake an audit and review of existing methods and activity of customer and citizen engagement and report back to the Committee with recommendations which: • proposed a planned and co-ordinated approach to future engagement and consultation, ensuring that this meets the needs of both the Council and customers and citizens; • identified and spread best practice; • demonstrated how this would inform future commissioning. | | Martin Murchie | Business Intelligence and Performance Management | Commissioning | Purpose 6 and Remit 1.4 | D | Whilst the audit and analysis of existing activity has been completed, recommendations for the future design and implementation of customer and community engagement are being finalised in the light of the emerging priorities from the draft LOIP. | | |
| 5 | Commissioning Risk Register | To present the risk register. A report is on the agenda. | | Craig Innes/Martin Murchie | Commercial and Procurement and Business Intelligence and Performance | Resources | GD 7.4 | | | | |
| 6 | Procurement Business Cases | To seek approval of the estimated expenditure on the procurement business cases. A report is on the agenda. | | Craig Innes | Commercial and Procurement | Commissioning | Purpose 3 and remit 3.4 | | | | |
| 7 | Locality Plan Annual Reports | Provides an overview of progress in delivering the Locality Plans for the period April 2016 to March 2018 A report is on the agenda. | | Neil Carnegie | Early Interventions and Community Empowerment | Customer | Remit 4.4 | | | | |

| | А | В | С | D | E | F | G | Н | I |
|---|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------|---------------|-----------------------|-----------------------------------------------------------------------------------------|------------------------------------------------|
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommende d for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 8 | Participatory Budgeting | Finance, Policy and Resources 19/4/16 - The Committee resolved to request officers to develop a Corporate Policy for participatory budgeting and report to this Committee. A report is on the agenda. | At its meeting on 30/4/18, the Committee noted that this item had been delayed to the meeting on 13/9/18. At its meeting on 13/9/18. At its meeting on 13/9/18, the Committee noted it had been delayed to 20/11/18 and that the Council has committed to 1% of its budget by Participatory Budgeting by 2021 with a approximately £2.6m committed for 18/19. Future allocations determined as part of the budget process. PB ties in with the report on Strategic Commissioning Intentions and Approach to Future Engagement both of which are to be submitted in Nov and the policy, if required, will be reported alongside these documents, at that time. | Neil Carnegie | Early Interventions and Community Empowerment | Customer | GD 7.1 | | |
| 9 | Sustainable Procurement and Community Benefits Policy | To seek approval of the Sustainable Procurement and Community Benefits Policy. A report is on the agenda. | At its meeting on 13/9/18, the Committee noted that this item had been delayed to the meeting on 20 November 2018. This report ties in with the reports on the Strategic Commissioning Intentions and the Approach to Future Engagement and Consultation which are to be considered by the Committee in November. This matter will be reported at that time to coincide with the relevant documents. | Craig Innes | Commercial and Procurement | Commissioning | GD 7.1 | | |

| Г | A | В | С | D | E | F | G | Н | I |
|----|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------|---------------|----------------------------|-----------------------------------------------------------------------------------------|------------------------------------------------|
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommende d for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 10 | Outcomes-based Commissioning | The reprot outlines the steps to be taken over the next 18 months to embed commissioning across the Council. It is built upon considerable work since April considering the stages in developing the Council's commissioning approach. A report is on the agenda. | This report was previously called Strategic Allocation of Resources. At its meeting on 13/9/18 the Committee noted that this item had been delayed to the meeting on 20 November 2018 to enable the results of the Population Needs Assessment to be considered and reflected in the commissioning intentions. | | Commissioning | Commissioning | Purpose 6 and Remit 2.2 | | |
| 1. | Population Needs Assessment | To present the Population Needs Assessment for consideration. A report is on the agenda. | At its meeting on 13/9/18 the Committee noted that this item had been delayed to the meeting on 20 November 2018 to enable the Population Needs Assessment to be tested at the Community Planning Event on 11 September 2018 and the finalised version will thereafter be submitted. | Anne McAteer | Business Intelligence and Performance Management | Commissioning | Remit 1.1 and 4.3 | | |

| | А | В | С | D | E | F | G | Н | 1 |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------|---------------|-----------------------------------------|-----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommende d for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 12 | City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy | preferred contractor from the procurement exercise and the final costs of the scheme. At its meeting of 20 Sept | At its meeting on 13/9/18 the Committee noted that following a request from a bidder, officers required to extend the tender period to allow the bidders to finalise their responses. This meant that the final costs and preferred contractor won't be known until mid-October. | Andrew Win | City Growth | City Growth | Remit 3.4 | D | Officers are continuing to assess the outcome of the procurement process and a report will be submitted to a future meeting. |
| 12 | | | 29 January 2019 | | | | | | |
| 14 | Strategic Outcomes Framework | To present the proposed Strategic Outcomes Framework which is linked to the refresh of the Local Outcome Improvement Plan. | 20 0411441 y 2010 | Frank McGhee | Commissioning | Commissioning | Remit 2.3 | | |
| 15 | Strategic Energy Services Company (SESCo) Update | To present the Energy Services Company (ESCo) Business Plan for managing the councils energy and energy projects, to achieve the objectives and deliver on the instructions from the Business Case presented to Council 17 th August 2016. | Deferred from the meeting of 7/6/18 as there were several queries from ESCo Officer/Member WG that needed to be addressed and these were to be responded to in full late May at the next WG meeting. APSE Energy are providing support to reshape the Business Model and Plan. Deferred from the meeting on 13/9/18 - following feedback from the WG and receipt of the final APSE review a further option has been identified and will be worked up and included within the Business Plan to be presented in January 2019. | Mike Smith | Commercial and Procurement | Commissioning | Purpose 1 and 6 Remit 3.3 and 3.4 | | |

| | А | В | С | D | E | F | G | Н | I |
|----------------------------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|---------------|-------------|----------------------------|-----------------------------------------------------------------------------------------|------------------------------------------------|
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Reference | Delayed or Recommende d for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 16 | | | 28 March 2019 | | | | | | |
| | Heat Network Torry - Phase 1 | To report on commissioning proposals and to seek approval for the implementation of their procurement. | | Bill Watson | Capital | Resources | Remit 3.4 | | |
| 18 | | | April 2019 Onwards | | | | | | |
| | Annual Committee Effectiveness Report | To present the annual effectiveness report for the Committee. | May-19 | | Governance | | GD 7.4 | | |
| 20 | Commissioning Strategy | To present the proposed commissioning strategy. | | Frank McGhee | Commissioning | | Purpose 4 and Remit 2.5 | | |
| 21 | | | DATE TBC | | | | | | |
| 22 | Enhancement | The Strategic Commissioning Committee on 7/6/18 agreed amongst other things to delegate authority to the Chief Officer – Place to bring forward a comprehensive public realm enhancement design for the wider Schoolhill area as future stages of works and report to appropriate committees. | | Gale Beattie | Place | Place | Remit 3.4 | | |
| 23 24 25 26 27 28 | | | | | | | | Γ | |